



ACADEMY OF THE  
**SACRED HEART**  
GRAND COTEAU

## International Admission Procedures (for students applying outside of China)

### Items needed for application:

- Application and application fee (\$160)
  - The fee can be wired or paid by check and/or money order. All checks must be drawn off a U.S. bank account. (*Wiring Instructions available upon request*).
- School records (grades) for the past three years
- Small photograph
- Birth certificate and immunization records
- Math teacher, English teacher and Principal recommendation forms
- Applicant Questionnaire and Applicant Statement

All documents should be completed in English or translated into English.

Once we receive all items listed above, your daughter's file will be considered complete. All items must be received before her file will be reviewed by our Admission Committee.

If your daughter is accepted, we will send the following documents to you: An acceptance letter, enrollment contract and various admission forms. These forms will need to be completed and returned to us, along with the required enrollment deposit. The deposit can be wired or paid by a check drawn on a U.S. bank. Receipt of these documents and the enrollment deposit will reserve a spot for your daughter at our school. Once we receive the signed enrollment contract and deposit, we will send you an I-20 form (*U.S. Department of Justice - Immigration and Naturalization Certificate of Eligibility for Nonimmigrant [F1] Student*). Your daughter will need this document in order to obtain her student VISA. This will allow her to study in the U.S.

If you have any questions during the admission process, please do not hesitate to contact the Admission Office. Telephone - 337.662.7064 – E-mail [admissions@sshcoteau.org](mailto:admissions@sshcoteau.org).

In order to save on shipping/ mailing costs, documents can be scanned and e-mailed to: [admissions@sshcoteau.org](mailto:admissions@sshcoteau.org)

Please apply early. Limited space is available in the boarding school.

### School Information:

Street address: 1821 Academy Road  
Grand Coteau, LA 70541

Telephone: 337.662.7064  
Fax: 337.662.3011

Post Office Box: P.O. Box 310  
Grand Coteau, LA 70541

All students from China must apply through The Cambridge Institute for admission to Sacred Heart. Students who apply from China directly through our website will be redirected to The Cambridge Institute. For more information, contact [admissions@sshcoteau.org](mailto:admissions@sshcoteau.org)